

LAW DEGREE VERIFICATION

TENNESSEE BOARD OF LAW EXAMINERS
401 CHURCH ST., SUITE 2200
NASHVILLE, TENNESSEE 37219

INSTRUCTIONS: Complete the following authorization and release statement and sign under oath and in the presence of a notary. DO NOT write in the remainder of the form. This form should be forwarded to the Dean of your law school or other appropriate official for completion. The completed form should be forwarded directly by your law school to the office of the Tennessee Board of Law Examiners at the above address.

TO BE COMPLETED BY APPLICANT:

I, _____, authorize and request every person, firm, company, corporation, governmental agency, court, association or institution having control of any documents, records, and other information pertaining to me to furnish to the Tennessee Board of Law Examiners any such information, including documents, records, or any other pertinent data, and to permit the Tennessee Board of Law Examiners or any of their agents or representatives to inspect and make copies of such documents, records and other information. I hereby release, discharge and exonerate the Tennessee Board of Law Examiners, its agents and representatives, and any persons so furnishing information from any and all liability of every kind and nature arising out to the furnishing or inspection of such documents, records, and other information or the investigation made by the Tennessee Board of Law Examiners or its investigating agencies.

State of _____)
County of _____)

Signature of Applicant

Subscribed and sworn to before me this

_____ day of _____, _____.

Notary Public
My Commission Expires: _____.

LAW DEGREE VERIFICATION CERTIFICATE OF DEAN OF LAW SCHOOL

Tennessee Board of Law Examiners
401 Church St., Suite 2200
Nashville, Tennessee 37219

INSTRUCTIONS (REVISED SEP/NOV 2013): Complete the following Certification of Dean of Law School. Please note that if you have submitted the Law Degree Verification for a first time exam applicant after July 2013 and used the old form, you must resubmit this revised form. This two page form should be forwarded directly to the office of the Tennessee Board of Law Examiners at the address above and not sent to the student. This form must be received by the final deadline for filing applications.

Name of Applicant _____ SS# _____

I, _____, hereby certify that I am the _____ of _____
(name of official) (title)

_____ (law school); that _____ (name of applicant) entered the law school of said college
on _____ (date); and that the degree of _____ (degree) :

☐ was conferred on _____ (date).
☐ will be conferred on _____ (date). If the date the degree will be conferred is **after** the date of submission of this form, I certify that Applicant:

- ☐ has completed all requirements for graduation but that graduation will not occur until after the date of the examination.
- ☐ is on course to complete all requirements for graduation and will have the number of credit hours required for graduation prior to the date of the bar examination. **If this box is selected, the school must amend this form to verify as soon as possible upon completion of the coursework, that the Applicant successfully completed the requirements for graduation. Failure to do so may result in denial of eligibility of the Applicant to sit for the examination.**

Said Law School is: (check one)

- _____ (a) Accredited by the American Bar Association.
_____ (b) Approved by the Tennessee Board of Law Examiners although not accredited by the American Bar Association.

I further certify that there ☐ **are** ☐ **are not** matters known to me or contained in the graduate's record which may deprecate the graduate's good moral character. (If there are matters known or contained in the file, I have appended documents fully explanatory of those matters, and have marked the appropriate items below.)

Do the records in your office reflect that the applicant has ever been:	YES	NO
1. arrested?	<input type="checkbox"/>	<input type="checkbox"/>
2. accused of a violation of trust?	<input type="checkbox"/>	<input type="checkbox"/>
3. dropped from any educational institution?	<input type="checkbox"/>	<input type="checkbox"/>
4. suspended from any educational institution?	<input type="checkbox"/>	<input type="checkbox"/>
5. expelled from any educational institution?	<input type="checkbox"/>	<input type="checkbox"/>
6. asked to resign from any educational institution?	<input type="checkbox"/>	<input type="checkbox"/>
7. otherwise disciplined by any educational institution?	<input type="checkbox"/>	<input type="checkbox"/>
8. a party to legal proceedings?	<input type="checkbox"/>	<input type="checkbox"/>
9. a party to proceedings before an administrative agency?	<input type="checkbox"/>	<input type="checkbox"/>
10. addicted to the use of narcotics?	<input type="checkbox"/>	<input type="checkbox"/>
11. addicted to the use of intoxicating liquors?	<input type="checkbox"/>	<input type="checkbox"/>
12. afflicted with or received treatment for emotional disturbance?	<input type="checkbox"/>	<input type="checkbox"/>
13. afflicted with or received treatment for mental disorder?	<input type="checkbox"/>	<input type="checkbox"/>
14. afflicted with or received treatment for nervous disorder?	<input type="checkbox"/>	<input type="checkbox"/>
15. denied admission to the Bar of any other state?	<input type="checkbox"/>	<input type="checkbox"/>
16. delinquent in any financial obligations?	<input type="checkbox"/>	<input type="checkbox"/>

The information furnished above is given with the understanding that it will be revealed to no one not interested in the applicant's admission to the Tennessee bar, and it is true and correct to the best of my knowledge and belief.

(Date)

(Signature of law school official)

(School Seal)

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LAW SCHOOL DEAN OR DESIGNATED OFFICIAL:

Please provide the following information to assist us in evaluating the applicant's character and fitness for admission to the Tennessee bar. Your answers should be based on the school's records, as well as the personal knowledge of the applicant.

	YES	NO
1. Did your law school ever determine, within its discipline system that there was "probable cause" to believe that the applicant had violated the policies or honor code of the law school or the campus code of conduct? If so, please attach a description of the matter and its disposition (including sanctions, if any).	<input type="checkbox"/>	<input type="checkbox"/>
2. While engaging in law school activities including, without limitation, clinical courses and student bar association activities, did the applicant breach any professional or fiduciary obligation or violate any law or ordinance?	<input type="checkbox"/>	<input type="checkbox"/>
3. Has your law school determined that the applicant filed false charges against fellow students, professors, or other members of the law school community?	<input type="checkbox"/>	<input type="checkbox"/>
4. Is the applicant in default on any financial obligations to the law school or on student loan?	<input type="checkbox"/>	<input type="checkbox"/>
5. Has the administration of the law school received any complaints—regardless of disposition—alleging dishonesty or breach of an obligation or duty on the part of the applicant? If so, please attach a description of these complaints and their disposition.	<input type="checkbox"/>	<input type="checkbox"/>
6. Has the applicant exhibited conduct that suggests the applicant lacks the mental and/or emotional stability necessary to practice law, or that the applicant abuses or is addicted to alcohol or drugs?	<input type="checkbox"/>	<input type="checkbox"/>
7. Is there any additional information that you wish to provide or do you wish to give the names and addresses of others with pertinent information?	<input type="checkbox"/>	<input type="checkbox"/>

If you answered "Yes" to any question above, please attach to this form an explanation of your answer.

Based on the above, do you recommend the applicant's admission to the practice of law? ☐ YES ☐ NO

I certify that a review of the applicant's file maintained by this law school has been conducted and that the information provided above is true and correct.

Signature

Date

Title

(School Seal required)